# **Consolidated Financial Statements**

Minnesota Council of Nonprofits, Inc. St. Paul, Minnesota

For the Years Ended December 31, 2014 and 2013



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## INDEPENDENT AUDITOR'S REPORT

Board of Directors Minnesota Council of Nonprofits, Inc. St. Paul, Minnesota

We have audited the accompanying consolidated financial statements of the Minnesota Council of Nonprofits, Inc. and subsidiary, which comprise the consolidated statements of financial position as of December 31, 2014 and 2013, and the related consolidated statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of combined financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit includes performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including assessment of the risks of material misstatement of the combined financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of Minnesota Council of Nonprofits, Inc. as of December 31, 2014 and 2013, and the results of their operations and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The additional information on pages 26 - 33 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements taken as a whole.

aldo Eich & Mayro, UP

ABDO, EICK & MEYERS, LLP Minneapolis, Minnesota January 29, 2015



# FINANCIAL STATEMENTS

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATED STATEMENTS OF FINANCIAL POSITION DECEMBER 31, 2014 AND 2013

	2014		2013
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	\$	779,583	\$ 642,989
Accounts receivable net of allowance on MCN of \$7,490 in 2014 and \$0 in 2013		73,239	48,997
Grants receivable, short-term		490,583	198,500
Inventory		22,308	23,368
Prepaid expenses		32,760	 38,777
TOTAL CURRENT ASSETS		1,398,473	 952,631
INVESTMENTS		23,711	 20,887
PROPERTY AND EQUIPMENT			
Furniture, equipment and software		627,702	627,350
Accumulated depreciation		(487,675)	 (430,877)
TOTAL PROPERTY AND EQUIPMENT, NET		140,027	 196,473
NONCURRENT ASSETS			
Security deposit		6,517	6,517
Unemployment funds held by others		47,020	31,962
Grants receivable, long-term		244,300	120,000
Intangible asset, net		157,167	 180,167
TOTAL NONCURRENT ASSETS		455,004	 338,646
TOTAL ASSETS	\$	2,017,215	\$ 1,508,637

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATED STATEMENTS OF FINANCIAL POSITION (CONTINUED) DECEMBER 31, 2014 AND 2013

	201		2013	
LIABILITIES AND NET ASSETS				
CURRENT LIABILITIES				
Accounts payable	\$	67,764	\$	41,395
Accrued expenses		42,248		29,926
Line of credit		19,500		21,500
Deferred revenue	1	117,257		155,472
TOTAL LIABILITIES		246,769		248,293
NET ASSETS				
Unrestricted				
Undesignated, available for general activities		289,078		255,152
Undesignated, Nonprofit Insurance Advisors		(223,930)		(202,908)
Invested in furniture, equipment and software		140,027		196,473
Board designated, operating reserve		387,676		343,780
Board designated, anti-racism award		10,000		10,000
TOTAL UNRESTRICTED		602,851		602,497
Temporarily restricted		1,167,595		657,847
TOTAL NET ASSETS		1,770,446		1,260,344
TOTAL LIABILITIES AND NET ASSETS	\$	2,017,215	\$	1,508,637

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATED STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2014

	Unrestricted	Temporarily Restricted	Total
SUPPORT AND REVENUE SUPPORT			
Contributions	\$ 15,233	\$ -	\$ 15,233
In-kind contributions	<sup>3</sup> 13,235 33,894	φ -	<sup>3</sup> 15,235 33,894
Grants	75,000	1,163,865	1,238,865
Grants	75,000	1,105,005	1,230,005
TOTAL SUPPORT	124,127	1,163,865	1,287,992
REVENUE			
Membership dues	665,365	-	665,365
Workshops and education	411,688	-	411,688
Annual conference	265,097	-	265,097
Publications	57,215	-	57,215
Honoraria and consulting	74,348	-	74,348
Sponsorships and marketing	272,870	-	272,870
Commissions - Nonprofit Insurance Advisors	152,045	-	152,045
Investment gains (losses)	3,964	-	3,964
Other revenue	39,561		39,561
TOTAL REVENUE	1,942,153		1,942,153
NET ASSETS RELEASED FROM RESTRICTIONS			
Restrictions satisfied by meeting donor restrictions	654,117	(654,117)	-
	<u>.</u>		
TOTAL SUPPORT AND REVENUE	2,720,397	509,748	3,230,145
EXPENSES			
PROGRAM SERVICES			
Education	873,392	-	873,392
Public policy and civic engagement	360,776	-	360,776
Member services	404,999	-	404,999
Research	244,566	-	244,566
Advocacy	128,973	-	128,973
Nonprofit Insurance Advisors	160,399		160,399
TOTAL PROGRAM SERVICES EXPENSES	2,173,105		2,173,105
SUPPORTING SERVICES			
	410 997		410 997
General and administrative	419,887	-	419,887
Fundraising	127,051		127,051
TOTAL SUPPORTING SERVICES EXPENSES	546,938		546,938
TOTAL EXPENSES	2,720,043		2,720,043
CHANGE IN NET ASSETS	354	509,748	510,102
NET ASSETS, BEGINNING OF THE YEAR	602,497	657,847	1,260,344
NET ASSETS, END OF THE YEAR	\$ 602,851	\$ 1,167,595	\$ 1,770,446

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATED STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2013

	Unrestricted	Temporarily Restricted	Total
SUPPORT AND REVENUE			
SUPPORT	¢ 16519	¢	¢ 16519
Contributions In-kind contributions	\$ 16,518 10,750	\$ -	\$ 16,518 10,750
Grants	44,000	707,820	751,820
Grants	44,000	707,820	/31,820
TOTAL SUPPORT	71,268	707,820	779,088
REVENUE			
Membership dues	641,803	-	641,803
Workshops and education	381,096	-	381,096
Annual conference	166,809	-	166,809
Publications	21,587	-	21,587
Honoraria and consulting	54,113	-	54,113
Sponsorships and marketing	284,131	-	284,131
Commissions - Nonprofit Insurance Advisors	136,111	-	136,111
Investment gains (losses)	6,153	-	6,153
Other revenue	3,073		3,073
TOTAL REVENUE	1,694,876		1,694,876
NET ASSETS RELEASED FROM RESTRICTIONS	005 005	(005.005)	
Restrictions satisfied by meeting donor restrictions	985,237	(985,237)	
TOTAL SUPPORT AND REVENUE	2,751,381	(277,417)	2,473,964
EXPENSES			
PROGRAM SERVICES			
Education	747,562	-	747,562
Public policy and civic engagement	601,766	-	601,766
Member services	350,724	-	350,724
Research	282,133	-	282,133
Advocacy	149,743	-	149,743
Nonprofit Insurance Advisors	173,504		173,504
TOTAL PROGRAM SERVICES EXPENSES	2,305,432		2,305,432
SUPPORTING SERVICES			
General and administrative	362,002	-	362,002
Fundraising	113,043		113,043
TOTAL SUPPORTING SERVICES EXPENSES	475,045		475,045
TOTAL EXPENSES	2,780,477		2,780,477
CHANGE IN NET ASSETS	(29,096)	(277,417)	(306,513)
NET ASSETS, BEGINNING OF THE YEAR	631,593	935,264	1,566,857
NET ASSETS, END OF THE YEAR	\$ 602,497	\$ 657,847	\$ 1,260,344

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2014

	Program Services							
	Education	Public Policy and Civic Engagement	Member Services	Research				
PERSONNEL EXPENSES								
Salaries	\$ 261,360	\$ 208,035	\$ 197,043	\$ 139,977				
Payroll taxes	18,490	14,718	13,940	9,903				
Employee benefits	48,419	38,540	36,504	25,931				
TOTAL PERSONNEL EXPENSES	328,269	261,293	247,487	175,811				
EXPENSES								
Annual conference	137,150	-	-	-				
Bad debt	5,171	-	4,500	-				
Bank/merchant fees	5,590	4,450	4,214	2,994				
Board retreat	-	-	-	-				
Consultants	28,694	11,466	16,958	18,426				
Dues and subscriptions	2,984	3,135	2,894	1,569				
Equipment	665	1,052	3,823	1,402				
Event translation	760	359	700	-,				
Grants and allocations	1,000	800	_	-				
Insurance	964	767	726	516				
Interest expense	-	-	-	-				
Marketing	895	38	370	-				
Meeting expense	4,116	11,756	10,721	2,690				
Miscellaneous expense	188	150	150	101				
Occupancy	24,565	19,553	20,095	13,156				
Postage and shipping	16,142	1,360	22,354	775				
Printing and publication	54,778	4,404	15,019	2,606				
Professional development	2,243	1,235	3,874	641				
Software and computers	20,201	16,391	21,312	11,495				
Supplies	3,086	2,593	3,281	1,574				
Suppries	5,080	2,393	5,281	1,374				
Telephone and internet	1,823	1,472	4,003	960				
Travel	7,625	6,173	10,841	1,555				
Workshop	210,994							
TOTAL EXPENSES BEFORE DEPRECIATION	857,903	348,447	393,322	236,271				
Depreciation and amortization	15,489	12,329	11,677	8,295				
TOTAL EXPENSES	\$ 873,392	\$ 360,776	\$ 404,999	\$ 244,566				

Program Services					 Supporting Services				
Advocacy	In	onprofit surance dvisors	Total	Program	Management and General		ndraising	Tot	al Expenses
\$ 68,877 4,873 12,760		99,316 7,063 6,334	\$	974,608 68,987 168,488	\$ 216,221 15,297 40,056	\$	77,882 5,510 14,428	\$	1,268,711 89,794 222,972
86,510	I	112,713		1,212,083	271,574		97,820		1,581,477
-		-		137,150	-		-		137,150
-		-		9,671	2,990		-		12,661
1,473		1,051		19,772	4,625		1,771		26,168
-		-		-	9,249		-		9,249
9,159		3,325		88,028	53,652		1,291		142,971
1,142		461		12,185	2,678		1,695		16,558
698		-		7,640	550		198		8,388
359		-		2,178	2,260		-		4,438
800	1	-		2,600	-		-		2,600
254		2,557		5,784	1,747		287		7,818
-		1,039		1,039	20		-		1,059
38		-		1,341	-		-		1,341
4,504		214		34,001	5,383		970		40,354
50		36		675	216		68		959
6,473		8,692		92,534	20,322		7,320		120,176
551		130		41,312	1,867		333		43,512
1,292		-		78,099	3,155		814		82,068
973		630		9,596	1,401		1,685		12,682
5,783		4,879		80,061	16,863		6,005		102,929
889		-		11,423	2,771		876		15,070
506		1,590		10,354	1,845		538		12,737
3,437		82		29,713	3,905		764		34,382
-				210,994	 				210,994
124,891		137,399		2,098,233	407,073		122,435		2,627,741
4,082		23,000		74,872	 12,814		4,616		92,302
\$ 128,973	\$	160,399	\$ 2	2,173,105	\$ 419,887	\$	127,051	\$	2,720,043

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES FOR THE YEAR ENDED DECEMBER 31, 2013

	Program Services							
	Education	Public Policy and Civic Engagement	Member Services	Research				
PERSONNEL EXPENSES								
Salaries	\$ 246,464	\$ 219,883	\$ 191,202	\$ 162,755				
Payroll taxes	20,475	18,266	15,884	13,521				
Employee benefits	47,096	42,017	36,536	31,100				
TOTAL PERSONNEL EXPENSES	314,035	280,166	243,622	207,376				
EXPENSES								
Annual conference	66,185	-	-	-				
Bad debt	-	-	-	-				
Bank/merchant fees	12,942	387	6,591	286				
Board retreat	-	-	-	-				
Consultants	30,580	246,540	4,736	27,071				
Dues and subscriptions	2,789	3,935	2,693	2,218				
Equipment	1,594	1,531	1,199	1,011				
Event translation	6,939	341	-	-				
Grants and allocations	1,000	-	-	-				
Insurance	-	-	-	-				
Interest expense	-	-	-	-				
Marketing	-	-	-	-				
Meeting expense	9,818	5,289	4,700	2,239				
Miscellaneous expense	-	2,412	-	125				
Occupancy	25,187	22,470	19,539	16,632				
Postage and shipping	11,865	844	15,276	343				
Printing and publication	26,825	2,667	18,022	1,638				
Professional development	941	972	1,665	814				
Software and computers	14,477	14,273	11,427	9,618				
Supplies	1,866	1,773	1,655	1,327				
Telephone and internet	1,859	2,026	3,436	1,179				
Travel	2,131	3,856	5,482	1,164				
Workshop	202,760							
TOTAL EXPENSES BEFORE DEPRECIATION	733,793	589,482	340,043	273,041				
Depreciation and amortization	13,769	12,284	10,681	9,092				
TOTAL EXPENSES	\$ 747,562	\$ 601,766	\$ 350,724	\$ 282,133				

	Program Services		Supportin	Supporting Services		
Advocacy	Nonprofit Insurance Advisors	Total Program	Management and General	Fundraising	Total Expenses	
\$ 79,512 6,605 15,194	\$ 108,840 8,566 6,640	\$ 1,008,656 83,317 178,583	\$ 196,216 12,620 37,494	\$ 69,835 5,801 13,345	\$ 1,274,707 101,738 229,422	
101,311	124,046	1,270,556	246,330	88,981	1,605,867	
-	-	66,185	-	-	66,185	
-	398	398	-	-	398	
140	-	20,346	345	2,208	22,899	
-	-	-	7,861	-	7,861	
15,775	5,360	330,062	39,492	1,078	370,632	
1,237	1,516	14,388	2,458	777	17,623	
531	-	5,866	1,227	444	7,537	
261	-	7,541	1,110	-	8,651	
-	-	1,000	-	-	1,000	
-	4,427	4,427	4,892	-	9,319	
-	1,666	1,666	54	-	1,720	
-	4,178	4,178	-	-	4,178	
3,513	648	26,207	4,921	597	31,725	
116	-	2,653	180	55	2,888	
8,125		91,953	20,052	7,137	119,142	
578	105	29,011	1,762	1,189	31,962	
2,088	-	51,240	2,275	1,214	54,729	
421	-	4,813	856	244	5,913	
5,300	5,170	60,265	10,907	3,946	75,118	
699	591	7,911	1,334	482	9,727	
818	1,618	10,936	1,600	518	13,054	
4,388	781	17,802	3,384	272	21,458	
-		202,760			202,760	
145,301	150,504	2,232,164	351,040	109,142	2,692,346	
4,442	23,000	73,268	10,962	3,901	88,131	
\$ 149,743	\$ 173,504	\$ 2,305,432	\$ 362,002	\$ 113,043	\$ 2,780,477	

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEARS ENDED DECEMBER 31, 2014 AND 2013

		2014		2013	
CASH FLOWS FROM OPERATING ACTIVITIES					
Change in net assets	\$	510,102	\$	(306,513)	
Adjustment to reconcile change in net assets to					
net cash provided (used) by operating activities:					
Depreciation and amortization expense		92,302		88,131	
Net realized and unrealized investment loss (gain)		(2,824)		(5,082)	
(Increase) decrease in assets:					
Accounts receivable		(24,242)		16,820	
Grants receivable		(416,383)		29,014	
Inventory		1,060		4,887	
Prepaid expenses and other current assets		6,017		5,135	
Unemployment funds held by others		(15,058)		(9,527)	
Increase (decrease) in liabilities:					
Accounts payable		26,369		(21,360)	
Accrued liabilities		(369)		12	
Accrued payroll expenses		12,691		(2,777)	
Deferred revenue		(38,215)		24,754	
NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES		151,450		(176,506)	
CASH FLOWS FROM INVESTING ACTIVITIES					
Purchases of property and equipment		(12,856)		(47,393)	
CASH FLOWS FROM FINANCING ACTIVITIES					
Borrowings on line of credit		76,165		41,629	
Payments on line of credit		(78,165)		(56,629)	
NET CASH USED FOR FINANCING ACTIVITIES		(2,000)		(15,000)	
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS		136,594		(238,899)	
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR		642,989		881,888	
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$	779,583	\$	642,989	
SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION Cash paid during the year for:					
Interest	\$	1,060	\$	1,720	
Income taxes	\$	_	\$	-	

## Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### A. Organization and Purpose

Minnesota Council of Nonprofits, Inc. (MCN) is incorporated under the Minnesota Nonprofit Corporation Act. MCN offers educational, public policy, research and advocacy to help organizations be more efficient and effective and to increase public understanding of the role and contributions of Minnesota's nonprofit organizations. MCN's program services are as follows:

<u>Education</u> – Convenes workshops, conferences and meetings for nonprofit organizations on topics related to managing nonprofit organizations. Publishes directories and maintains a website (www.minnesotanonprofits.org) to provide guidance and additional information on issues faced by nonprofit organizations and their staff and board members.

<u>Public Policy and Civic Engagement</u> – Sponsors briefings on public policies which affect nonprofit organizations and the communities they serve; conducts skill-building workshops for nonprofit staff, board members and volunteers to strengthen their public policy work; undertakes nonpartisan voter participation efforts on behalf of nonprofit clients and community members; and provides up-to-date information during the legislative session via newsletters and the internet.

<u>Member Services</u> – Sponsors services to member nonprofit organizations to strengthen the stability and effectiveness of these nonprofit organizations. Services include group purchasing and discounts on products like insurance and supplies as well as events and newsletters planned and organized for members. MCN sponsors an AmeriCorps VISTA program and places VISTAs in Minnesota nonprofits to provide capacity ensure the sustainability of their operations and increase their impact in community.

<u>Research</u> – Conducts nonpartisan research and prepares reports on the nonprofit economy and public role on nonprofit organizations. Analyzes public policies affecting the nonprofit sector, including the impact of budget and tax policies on low-income people.

<u>Advocacy</u> – Undertakes direct and grassroots lobbying campaigns that address specific legislative proposals affecting nonprofit organizations and the communities they serve. MCN has elected to report its expenditures for lobbying in accordance with Section 501(h) of the Internal Revenue Code.

Nonprofit Insurance Advisors (NIA) was incorporated under the Minnesota Nonprofit Corporation Act in 2011 and is a taxable subsidiary of Minnesota Council of Nonprofits. NIA serves the insurance needs of nonprofit organizations by identifying and brokering appropriate and cost-effective insurance coverage.

#### B. Basis of Accounting

The accompanying financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. Net assets, revenues, expenses, gains and losses are classified based on the existence or absence of donor imposed restrictions. Accordingly, net assets of the Organization and related changes are classified and reported as follows:

<u>Unrestricted Net Assets</u> - Those resources subject to the discretionary control of the board of directors.

<u>Temporarily Restricted Net Assets</u> – Those resources subject to donor imposed restrictions which will be satisfied by actions of the Organization or passage of time. Donor restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

<u>Permanently Restricted Net Assets</u> – Those resources subject to a donor-imposed restriction that they be maintained permanently by the Organization.

## Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – CONTINUED

#### C. Principles of Consolidation

The consolidated financial statements include the accounts of Minnesota Council of Nonprofits and Nonprofit Insurance Advisors (the Organization). Nonprofit Insurance Advisors is a wholly owned subsidiary in which Minnesota Council of Nonprofits is the only member. All significant intercompany accounts and transactions have been eliminated in the consolidation.

#### D. Cash and Cash Equivalents

Cash and cash equivalents include all monies in banks and highly liquid investments with maturity dates of less than three months. The carrying value of cash and cash equivalents approximates fair value because of the short maturities of those financial instruments.

## E. Investments

Investments are generally recorded at fair value based upon quoted market prices, when available, or estimates of fair value. Investment income or loss and unrealized gains or losses are included in the statement of activities as increases or decreases in unrestricted net assets unless the income or loss is restricted by the donor or law.

#### F. Accounts Receivable

Accounts receivable are reported at the amount the Organization expects to collect on balances outstanding at period end. The Organization uses the allowance method to account for uncollectible receivables. This method provides allowances for doubtful receivables based on historical experience and management's evaluation of estimated losses that will be incurred in the collection of receivables. The allowance for uncollectible accounts for the years ended December 31, 2014 and 2013 is \$7,490 and \$0, respectively.

## G. Inventories

Inventories are stated at lower of cost or market, with cost determined on a first-in, first-out (FIFO) basis.

#### H. Property and Equipment

Equipment are carried at cost or, if donated, at the approximate fair value at the date of donation. Depreciation is computed on the straight-line method over the estimated useful lives of the assets (2 to 9 years). Generally, acquisitions of equipment of \$1,000 or more are capitalized.

#### I. Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and nature of any restrictions. Contributions, including unconditional promises to give, are recognized in the period received.

#### J. In-Kind Contributions

The Organization reports gifts of non-cash assets as unrestricted support unless explicit donor stipulations specify how the donated assets must be used. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are reported as restricted support. Donated marketable securities and other noncash donations are recorded as contributions at their estimated fair market values at the date of donation.

## Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

#### K. Donated Services

Non-cash donations are reflected as unrestricted support in the financial statements at their estimated values on the date of donation. Donated services are recognized as contributions if the services (a) create or enhance nonfinancial assets, or (b) require specialized skills and are performed by people with those skills and (c) would otherwise be purchased by the organization.

The Organization has a large and dedicated team of volunteers who perform a variety of tasks that assist the Organization with specific programs and supporting services. These services are not recognized in the financial statements since the criteria for recording the services were not met.

#### L. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

#### M. Allocation of Functional Expenses

Salaries and related expenses are allocated based on job descriptions and management estimates. Expenses, other than salaries and related payroll expenses, that are not directly identifiable by program or support service, are allocated based on management estimates.

#### N. Reclassification

Certain accounts in the December 31, 2013 financial statements have been reclassified for comparative purposes to conform to the presentation in the current-period financial statements. These reclassifications had no effect on the previously reported results of operations or net assets.

#### O. Tax Status

MCN is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and Minnesota Statute 290.05. Because the Organization is a public charity, contributions to it may be deductible for tax purposes.

Nonprofit Insurance Advisors is a for-profit entity that files its own corporate federal and Minnesota income tax returns.

#### P. Credit Risk

The Organization maintains cash balances with banks insured by the Federal Deposit Insurance Corporation (FDIC). These deposits may, from time to time, exceed the balances insured by the FDIC.

#### Q. Subsequent Events

Subsequent events were evaluated through January 29, 2015 which is the date the financial statements were available to be issued.

#### Note 2: NONPROFIT INSURANCE ADVISORS

Nonprofit Insurance Advisors (NIA) is a for-profit insurance agency that aligns with MCN's charitable mission to help nonprofit organizations be more efficient and effective. NIA's 474 clients, with an average policy cost of \$1,448, represent a generally underserved and low priority segment for traditional insurance agencies. These nonprofits have substantial needs for consultation and support regarding insurance. Nonprofit Insurance Advisors was created by MCN to help these small and mid-sized nonprofit organizations purchase insurance and manage their risks.

#### Note 3: UNEMPLOYMENT FUND

The Organization has elected to opt out of participation in the Minnesota Unemployment Insurance Program. The Organization is self- insured for unemployment claims through Unemployment Services Trust (UST). Payments to UST are accumulated and used to pay future claims. An expense is recorded as claims are paid by UST. The Organization believes there is no significant liability for claims incurred but not reported at December 31, 2014 or 2013. The Organization could be required to make additional payments if claims exceeded the accumulated contributions.

#### Note 4: GRANTS RECEIVABLE

The balance of grants receivable are due on December 31, 2014 and 2013 as follows:

	2014			2013		
Less than one year	\$	490,583	\$	198,500		
One to five years		244,300		120,000		
Net grants receivable	\$	734,883	\$	318,500		

Management has not established a discount for present value of the long-term grant receivable as the discount is immaterial. No allowance for uncollectible pledges is deemed necessary by management as the entire amount is due from several funders with whom MCN has had considerable experience. The entire amount is deemed collectible.

#### Note 5: FAIR VALUE MEASUREMENTS

Fair value measurement accounting literature establishes a fair value hierarchy based on the priority of the inputs to the valuation methodologies used to measure fair value. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used to measure the financial instruments fall within different levels of hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement of the instrument. Investments recorded in the Statement of Financial Position are categorized based on the inputs to valuation techniques as follows:

Level 1 – Inputs to the valuation methodology are unadjusted quoted prices for identical assets in active markets that the Organization has the ability to access.

Level 2 – Inputs to the valuation methodology include:

- Quoted prices for similar assets or liabilities in active markets
- Quoted prices for identical or similar assets or liabilities in inactive markets
- Inputs other than quoted prices that are observable for the asset or liability
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means

Level 3 – Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The Organization's investments consisted entirely of Level 1 inputs and are reported at fair value in the accompanying statement of financial position:

	Lev	vel 1	Total		
December 31, 2014: Equity funds	\$	23,711	\$	23,711	
December 31, 2013: Equity funds	\$	20,887	\$	20,887	

An unrealized gain of \$2,825 and \$5,081 was recognized during the years ended December 31, 2014 and 2013, respectively.

#### Note 6: INTANGIBLE ASSETS

The intangible asset consists of the Nonprofit Insurance Advisors Book of Business. As of December 31, 2014 and 2013 the balances are as follows:

	2014			2013	
Book of business - Nonprofit Insurance Advisors	\$	230,000	\$	230,000	
Less accumulated amortization		(72,833)		(49,833)	
Book of business, net	\$	157,167	\$	180,167	

Amortization expense for each of the years ended December 31, 2014 and 2013 was \$23,000. Estimated future amortization expense related to this intangible asset is as follow:

-	/	Amount
Years Ending December 31,		
2015	\$	23,000
2016		23,000
2017		23,000
2018		23,000
Thereafter		65,167
	\$	157,167

#### Note 7: LINE OF CREDIT

On June 6, 2012, MCN entered into a revolving line of credit with Bremer Bank. The agreement provides for available borrowings of \$100,000. The agreement was renewed on May 28, 2014 and matures on May 28, 2016. Borrowings under the line of credit bear interest at 4.25%. Borrowings are collateralized by all inventory, chattel paper, accounts, equipment and general intangibles. There was no outstanding balance on the line as of December 31, 2014 or 2013.

On October 5, 2012, NIA entered into a revolving line of credit with Bremer Bank. The agreement provides for available borrowings of \$100,000. The agreement was renewed on May 28, 2014 and matures on May 28, 2016. Borrowings under the line of credit bear interest at 4.25%. Borrowings are collateralized by all inventory, chattel paper, accounts, equipment and general intangibles. Amounts outstanding on the line totaled \$19,500 and \$21,500 as of December 31, 2014 and 2013, respectively.

#### Note 8: INCOME TAXES

Minnesota Council of Nonprofits, Inc. files informational returns in the United States federal jurisdiction and in the Minnesota state jurisdiction. In addition, MCN files tax returns in relation to their unrelated business income. As a wholly-owned, for-profit subsidiary, Nonprofit Insurance Advisors files separate income tax returns in the United States federal jurisdiction and in the state of Minnesota. All returns the Organization filed prior to fiscal year 2011 are closed. No returns of either entity are currently under examination in any tax jurisdiction.

As of December 31, 2014 and 2013, there were no amounts of income tax related accrued interest or penalties recognized in either the balance sheet or statement of activities for Nonprofit Insurance Advisors.

Income taxes are provided for the tax effects of unrelated business transactions for MCN and all activity of Nonprofit Insurance Advisors reported in the consolidated financial statements and consist of taxes currently due plus deferred taxes. Deferred tax assets and liabilities are recognized for the future tax consequences attributable to temporary differences between the financial statement carrying amounts of existing assets and liabilities and their respective tax bases, measured by enacted tax rates for years in which taxes are expected to be paid or recovered. Deferred tax assets are recognized only to the extent that it is more likely than not that they will be realized based on available evidence.

At December 31, 2014, there was \$17,218 of deferred taxes reported.

The following income tax related assets (liabilities) were included in the financial statements as of December 31, 2014:

Long-term deferred tax asset (liability)		
Depreciation	\$	9,318
NOL Carryforwards		7,900
		17,218
Valuation allowance		(17,218)
Total deferred tax asset	\$	-
Income tax expense (benefit) consisted of the following at December 31, 2014: Current:		
Federal	\$	_
State	Ψ	-
Deferred: Federal		(12 110)
		(13,118)
State	¢	(4,100)
Total income tax expense (benefit)	\$	(17,218)

The net operating loss (NOL) carryforwards expire at varying times through 2033.

## Note 9: LEASES

The Organization leases office space under an operating lease, which expires January 31, 2016. The agreement calls for monthly lease payments of \$9,324, which includes utilities, real estate taxes and insurance. Rent expense was \$123,483 and \$119,142 for the years ended December 31, 2014 and 2013.

The Organization also has several non-cancelable operating equipment leases that expire at various dates through 2018.

In 2007, the Organization began a non-cancelable three-year lease for capitalized internet software that expired in November 2010. The lease was renewed on August 14, 2013 with the same terms, and the lease agreement will remain in effect until the Organization terminates the contract at least 60 days prior to the end of the renewal term. The lease will expire on July 12, 2016.

Future minimum lease payments as of December 31, are as follows:

	 Amount
Years Ending December, 31	
2015	\$ 178,172
2016	33,540
2017	2,166
2018	 357
Total	\$ 214,235

#### Note 10: RESTRICTED NET ASSETS

MCN had the following temporarily restricted net assets:

		 2013	
Minnesota Budget Project	\$	485,000	\$ 68,500
Public Policy		419,500	555,000
Chapters		148,333	-
Awards		75,000	-
VISTA		17,562	-
Technology Upgrade/Web Upgrades		10,000	27,147
Inclusion & Engagement Initiative		7,200	7,200
Workshops		5,000	 
Total Temporarily Restricted	\$	1,167,595	\$ 657,847

## Note 10: RESTRICTED NET ASSETS - CONTINUED

Net assets were released by incurring expenses satisfying the restricted purposes specified by donors for the years ended December 31, 2014 and 2013 as follows:

	2014			2013	
Minnesota Budget Project	\$	281,000	\$	404,000	
Public Policy		266,793		210,000	
Chapters		76,739		-	
Technology and Web Upgrades		17,147		142,789	
VISTA		7,438		-	
Workshops		5,000		-	
Nonprofit Voter Engagement Network		-		110,000	
Native American Nonprofit Economy Report		-		42,853	
Ordinary People, Extraordinary Journey Book		-		18,095	
Principles and Practices		-		17,500	
Performance Management Institute		-		10,000	
General Operations		-		30,000	
Total Released Net Assets	\$	654,117	\$	985,237	

#### Note 11: DEFERRED REVENUE

The Organization solicits and receives sponsorship and advertising revenue related to planned future events. These amounts are recorded as deferred revenue until the event takes place. The Organization receives membership dues that are recorded as deferred revenue until the membership period begins.

#### Note 12: RETIREMENT PLAN

The Organization and its subsidiary each have a defined contribution retirement plan covering all eligible employees. The contribution is at the discretion of the board of directors. Employees are eligible to participate in the plan after one month of service. Contributions to the plan were \$62,497 and \$69,142 for the years ended December 31, 2014 and 2013, respectively.

# ADDITIONAL INFORMATION

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATING STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2014

	MCN NIA		NIA	Eliminations		Total	
ASSETS							
CURRENT ASSETS							
Cash and cash equivalents	\$ 779,408	\$	175	\$	-	\$	779,583
Accounts receivable net of allowance on MCN of							
\$7,490 for 2014 and \$0 for 2013	62,019		11,220		-		73,239
Grants receivable, short-term	490,583		-		-		490,583
Notes receivable, intercompany, short-term	74,679		-		(74,679)		-
Inventory	22,308		-		-		22,308
Prepaid expenses	 30,052		2,708		-		32,760
TOTAL CURRENT ASSETS	 1,459,049		14,103		(74,679)		1,398,473
INVESTMENTS	 23,711				-		23,711
PROPERTY AND EQUIPMENT							
Furniture, equipment and software	627,702		-		-		627,702
Accumulated depreciation	 (487,675)		-		-		(487,675)
TOTAL PROPERTY AND EQUIPMENT, NET	 140,027						140,027
NONCURRENT ASSETS							
Security deposit	6,517		-		-		6,517
Unemployment funds held by others	47,020		-		-		47,020
Grants receivable, long-term	244,300		-		-		244,300
Notes receivable, intercompany, long-term	159,425		-		(159,425)		-
Investment in Nonprofit Insurance Advisors	(223,930)		-		223,930		-
Intangible asset, net	 -		157,167		-		157,167
TOTAL NONCURRENT ASSETS	 233,332		157,167		64,505		455,004
TOTAL ASSETS	\$ 1,856,119	\$	171,270	\$	(10,174)	\$	2,017,215

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATING STATEMENT OF FINANCIAL POSITION (CONTINUED) DECEMBER 31, 2014

	MCN NIA		NIA	IA Eliminations			Total		
LIABILITIES AND NET ASSETS									
CURRENT LIABILITIES	¢	59.050	¢	102.024	¢	(100 210)	¢		
Accounts payable Accrued expenses	\$	58,050 37,825	\$	192,024 4,423	\$	(182,310)	\$	67,764 42,248	
Line of credit		57,825		4,423		-		42,248	
Notes payable, intercompany, short-term		-		19,828		(19,828)			
Deferred revenue		117,257		-		-		117,257	
TOTAL CURRENT LIABILITIES		213,132		235,775		(202,138)		246,769	
LONG-TERM LIABILITIES									
Notes payable, intercompany, long-term				159,425		(159,425)		-	
TOTAL LIABILITIES		213,132		395,200		(361,563)		246,769	
NET ASSETS									
Unrestricted									
Undesignated, available for general activities		161,619		-		127,459		289,078	
Undesignated, Nonprofit Insurance Advisors		(223,930)		(223,930)		223,930		(223,930)	
Invested in furniture, equipment and software		140,027		-		-		140,027	
Board designated, operating reserve		387,676		-		-		387,676	
Board designated, anti-racism award		10,000		-		-		10,000	
Total Unrestricted		475,392		(223,930)		351,389		602,851	
Temporarily restricted		1,167,595						1,167,595	
TOTAL NET ASSETS		1,642,987		(223,930)		351,389		1,770,446	
TOTAL LIABILITIES AND NET ASSETS	\$	1,856,119	\$	171,270	\$	(10,174)	\$	2,017,215	

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATING STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2013

	MCN		NIA	Eli	minations	Total
ASSETS						
CURRENT ASSETS						
Cash and cash equivalents	\$	642,307	\$ 682	\$	-	\$ 642,989
Accounts receivable		45,558	3,439		-	48,997
Grants receivable, short-term		198,500	-		-	198,500
Notes receivable, intercompany, short-term		50,133	-		(50,133)	-
Inventory		23,368	-		-	23,368
Prepaid expenses		36,384	 2,393		-	 38,777
TOTAL CURRENT ASSETS		996,250	 6,514		(50,133)	 952,631
INVESTMENTS		20,887	 			 20,887
PROPERTY AND EQUIPMENT						
Furniture, equipment and software		627,350	-		-	627,350
Accumulated depreciation		(430,877)	-		-	 (430,877)
TOTAL PROPERTY AND EQUIPMENT, NET		196,473	 			 196,473
NONCURRENT ASSETS						
Security deposit		6,517	-		-	6,517
Unemployment funds held by others		31,962	-		-	31,962
Grants receivable, long-term		120,000	-		-	120,000
Notes receivable, intercompany, long-term		181,973	-		(181,973)	-
Investment in Nonprofit Insurance Advisors		(202,908)	-		202,908	-
Intangible asset, net			 180,167			 180,167
TOTAL NONCURRENT ASSETS		137,544	 180,167		20,935	 338,646
TOTAL ASSETS	\$	1,351,154	\$ 186,681	\$	(29,198)	\$ 1,508,637

## MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATING STATEMENT OF FINANCIAL POSITION (CONTINUED) DECEMBER 31, 2013

	MCN NIA		NIA	Eli	minations	Total		
LIABILITIES AND NET ASSETS								
CURRENT LIABILITIES	<b>.</b>		<b>.</b>	2 0 1 0	<i>.</i>		<i>•</i>	11.007
Accounts payable	\$	37,585	\$	3,810	\$	-	\$	41,395
Accrued expenses Line of credit		23,096		6,830		-		29,926
Notes payable, intercompany, short-term		-		21,500 18,310		- (18,310)		21,500
Due to MCN		-		157,166		(18,310) (157,166)		-
Deferred revenue		155,472		137,100		(137,100)		155,472
Defended levellue		155,472				-		155,472
TOTAL CURRENT LIABILITIES		216,153		207,616		(175,476)		248,293
LONG-TERM LIABILITIES								
Notes payable, intercompany, long-term		-		181,973		(181,973)		-
TOTAL LIABILITIES		216,153		389,589		(357,449)		248,293
NET ASSETS								
Unrestricted								
Undesignated, available for general activities		129,809		-		125,343		255,152
Undesignated, Nonprofit Insurance Advisors		(202,908)		(202,908)		202,908		(202,908)
Invested in furniture, equipment and software		196,473		-		-		196,473
Board designated, operating reserve		343,780		-		-		343,780
Board designated, anti-racism award		10,000		-				10,000
Total Unrestricted		477,154		(202,908)		328,251		602,497
Temporarily restricted		657,847						657,847
TOTAL NET ASSETS		1,135,001		(202,908)		328,251		1,260,344
TOTAL LIABILITIES AND NET ASSETS	\$	1,351,154	\$	186,681	\$	(29,198)	\$	1,508,637

#### MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATING STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2014

	MCN	NIA	Elim	Total
SUPPORT AND REVENUE - UNRESTRICTIED				
SUPPORT				
Contributions	\$ 15,233	\$ -	\$ -	\$ 15,233
In-kind contributions	33,894	-	-	33,894
Grants	75,000	-	-	75,000
Net assets released from restriction	654,117			654,117
TOTAL SUPPORT	778,244			778,244
REVENUE				
Membership dues	665,465	-	(100)	665,365
Workshops and education	411,688	-	-	411,688
Annual conference	265,097	-	-	265,097
Publications	57,215	-	-	57,215
Honoraria and consulting	74,348	-	-	74,348
Sponsorships and marketing	275,920	-	(3,050)	272,870
Commissions - Nonprofit Insurance Advisors	-	152,045	-	152,045
Investment gains (losses)	14,714	-	(10,750)	3,964
Other revenue	38,357	1,204		39,561
Equity in loss of Nonprofit Insurance Advisors	(21,023)		21,023	
TOTAL REVENUE	1,781,781	153,249	7,123	1,942,153
TOTAL SUPPORT AND REVENUE - UNRESTRICTED	2,560,025	153,249	7,123	2,720,397
EXPENSES				
PROGRAM SERVICES				
Education	873,392	-	-	873,392
Public policy and civic engagement	360,776	-	-	360,776
Member services	404,999	-	-	404,999
Research	244,566	-	-	244,566
Advocacy	128,973	-	-	128,973
Nonprofit Insurance Advisors	2,143	174,271	(16,015)	160,399
TOTAL PROGRAM SERVICES EXPENSES	2,014,849	174,271	(16,015)	2,173,105
SUPPORTING SERVICES				
General and administrative	419,887	-	-	419,887
Fundraising	127,051			127,051
TOTAL SUPPORTING SERVICES EXPENSES	546,938			546,938
TOTAL EXPENSES	2,561,787	174,271	(16,015)	2,720,043
CHANGE IN NET ASSETS - UNRESTRICTED	(1,762)	(21,022)	23,138	354

#### MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATING STATEMENT OF ACTIVITIES (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2014

		MCN	 NIA	 Elim	 Total
SUPPORT AND REVENUE - TEMPORARILY RESTRICTIED				 	
Grants		1,163,865	-	-	1,163,865
Net assets released from restriction		(654,117)	 -	 -	 (654,117)
CHANGE IN NET ASSETS - TEMPORARILY RESTRICTED		509,748	-	-	509,748
CHANGE IN NET ASSETS		507,986	(21,022)	23,138	510,102
NET ASSETS, BEGINNING OF YEAR		1,135,001	(202,908)	328,251	1,260,344
NET ASSETS, END OF YEAR	\$	1,642,987	\$ (223,930)	\$ 351,389	\$ 1,770,446
	-				

#### MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATING STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2013

	MCN		NIA		Elim		Total	
SUPPORT AND REVENUE - UNRESTRICTIED								
SUPPORT								
Contributions	\$	16,518	\$	-	\$	-	\$	16,518
In-kind contributions		10,750		-		-		10,750
Grants		44,000		-		-		44,000
Net assets released from restriction		985,237		-		-		985,237
TOTAL SUPPORT	1	,056,505		-				1,056,505
REVENUE								
Membership dues		641,803		-		-		641,803
Workshops and education		381,096		-		-		381,096
Annual conference		166,809		-		-		166,809
Publications		21,587		-		-		21,587
Honoraria and consulting		54,113		-		-		54,113
Sponsorships and marketing		284,131		-		-		284,131
Commissions		-		136,111		-		136,111
Investment gains (losses)		17,873		-		(11,720)		6,153
Other revenue		2,648		425		-		3,073
Equity in loss of Nonprofit Insurance Advisors		(72,688)		-		72,688		-
TOTAL REVENUE	1	,497,372		136,536		60,968		1,694,876
TOTAL SUPPORT AND REVENUE - UNRESTRICTED	2	,553,877		136,536		60,968		2,751,381
EXPENSES								
PROGRAM SERVICES								
Education		747,562		-		-		747,562
Public policy and civic engagement		601,766		-		-		601,766
Member services		350,724		-		-		350,724
Research		282,133		-		-		282,133
Advocacy		149,743		-		-		149,743
Nonprofit Insurance Advisors		9,461		209,225		(45,182)		173,504
TOTAL PROGRAM SERVICES EXPENSES	2	2,141,389		209,225		(45,182)		2,305,432
SUPPORTING SERVICES								
General and administrative		362,002		-		-		362,002
Fundraising		113,043		-		-		113,043
TOTAL SUPPORTING SERVICES EXPENSES		475,045		-		-		475,045
TOTAL EXPENSES	2	2,616,434		209,225		(45,182)		2,780,477
CHANGE IN NET ASSETS - UNRESTRICTED		(62,557)		(72,689)		106,150		(29,096)

#### MINNESOTA COUNCIL OF NONPROFITS, INC. CONSOLIDATING STATEMENT OF ACTIVITIES (CONTINUED) FOR THE YEAR ENDED DECEMBER 31, 2013

	 MCN	_	NIA	Elim	 Total
SUPPORT AND REVENUE - TEMPORARILY RESTRICTIED Grants Net assets released from restriction	707,820 (985,237)		-	 -	 707,820 (985,237)
CHANGE IN NET ASSETS - TEMPORARILY RESTRICTED	 (277,417)			 -	 (277,417)
CHANGE IN NET ASSETS	(339,974)		(72,689)	106,150	(306,513)
NET ASSETS, BEGINNING OF YEAR	 1,474,975		(130,219)	222,101	 1,566,857
NET ASSETS, END OF YEAR	\$ 1,135,001	\$	(202,908)	\$ 328,251	\$ 1,260,344