How to collaborate effectively using Google drive

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Quick Pool

https://tinyurl.com/MCNPool
Google for Nonprofits Overview

http://www.youtube.com/watch?v=0kP3u7AtHYg
Google for Nonprofits

- Google for Nonprofits is called G Suite
- G Suite helps you to be more collaborative, productive and efficient in managing your organization
- G Suite is a set of integrated apps that let organizations use their own domain
- Some for the tools are Gmail, Calendar, Drive, YouTube and Hangouts
- Users can work from anywhere and on any device

https://www.google.com/nonprofits/offerings/apps-for-nonprofits/
Advantages of G Suite

- Get your work done from anywhere
- Store, sync and share your work files
- Make meeting matter with Hangouts
- Email and calendar on the go
- You can work online or offline using Google Drive
Google Drive

- Easy to save files
- Access your files from different devices
- Sync your files from your computer
- Manage your files on Google Drive
- Share files with others
- Work together at the same time
Other Google Apps

- Other Google app comprised of Google Docs, Sheets, Slides
- Ability to create documents, spreadsheets, powerpoints
- Easy to share with other team members or collaborate
- Demo
Google Hangouts

- Instant messaging
  - One on one chat or group conversation
- Audio/video call conferencing
- Join a meeting from your mobile device
- Screen sharing (if you are a presenter)
- Upload and share files
Google Forms

- Use in collecting information
- Easy to create
- Can be customized with your organization color or logo
- Easy to share
  - Can be embedded in an email
  - Shared as a link in an email
- Data collected can be easily analyzed
  - Google sheets
  - Graph
- Data collected can be shared with your team
YouTube

- Is a powerful tool to use to reach new audience
  - A great way to reach billions of viewers
- Drive empathy
  - A great way of telling story of what your organization is doing to impact lives
- Engage supporters
  - Raising funds
  - Spreading the word on what your organization does/ mission
- Easy to create and upload videos
- Easy to share via a link or embed in an email or website

https://www.google.com/nonprofits/offerings/youtube-nonprofit-program/
Questions and contact

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