ACTcon 2021: Request for Proposals

The questions you will be asked in the online survey proposal form are:

1. Session title (8 word maximum)
2. Session description (150 word maximum): Write a description of your session as it could appear in the conference program (150 word maximum). Please provide detail about the knowledge, skills, tools or strategies participants will gain by attending your session.
3. What content will be covered? Provide three learning objectives or action steps participants will gain from your session?
4. Which conference track best describes your session? Fundraising/Advancement, Communications, Technology, or a blend of the conference’s three main tracks?
5. How much prior knowledge of your session’s content area do people need to actively participate?
   - Advanced Prior Knowledge: Attendees should have advanced knowledge of the subject area before arriving (this means presenters will not define all words; will not include basic information on the subject; and will answer basic questions after the end of the session)
   - Intermediate Prior Knowledge: Attendees should have intermediate knowledge of the subject area before arriving (this means the presenters will define words, as requested, but will generally assume that attendees understand most concepts presented)
   - General Prior Knowledge: Attendees will not need significant prior knowledge of the subject area; this level would be good for beginners and anyone interested in the topic
6. Session length: What is your preferred length of session? 60 or 75 minutes.
7. How familiar are you presenting virtually? (All levels welcome.)
   - Very
   - Somewhat
   - A Little
   - Not at all
8. Have you presented at a conference/convening before?
9. How do you imagine engaging attendees? (Select 1-2)
   - Small group conversations/activities
   - Individual reflection (i.e. you give people time to self-reflect on an idea and how it impacts their work/life)
   - Whole group discussion (i.e. you share and then invite anyone to add their experience to the conversation)
• Formal Presentation – “Lecture-style” presentations featuring one or two presenters. Formal presentations should include ample time for audience questions, discussion, and interaction
• Responding to quizzes or polls
• Multi-media (introducing video, sound, or another element)

10. Contact information for main contact person: Please include the full contact information for the session presenter who will be MCN’s main contact during the planning process. This must be one of the session presenters. First name, Last name, Pronouns, Title, Organization or company, Email address, City, State, Phone number, Social media handles, Tribal affiliation if applicable.

11. Co-presenter information (Optional): If you will have co-presenters and you know who they are, include their information in this section. If you won't have co-presenters or you're unsure who they are at this time, please leave this section blank.

12. Nonprofit presenter(s): Please tell us if any of the workshop presenters works at a nonprofit. Sessions without nonprofit presenter(s) will have a lower rate of acceptance. Some sessions may be accepted on the condition that a nonprofit co-presenter will be added.

13. Anything else you’d like to share?: If there's anything else you'd like us to know about you, please feel free to share it here.

14. Would you like to be considered for a networking facilitator role?
   Using Wonder.me or another similar platform ACTcon will incorporate themed networking into the conference schedule. If you excel as a conversation guide and you’d like to gather people for an informal conversation, please let us know.
   • Yes
     i. Topic in mind
     • Description of topic (50 words or less)
     ii. No topic in mind but am happy to have one assigned to me
   • No